

PROs Roles Crosswalk Table

Role	KSAMS Role	Chart Code (IR/MC)	Org Code	KFS Acct Number	Description
Central Payroll	PROs Campus Payroll				Access to all employee payroll documents
Coordinating Point Officers	PROs Campus Decentralized HR	Required	Required	Required	Access to HR documents; restricted to levels determined by the Chartcode, org code and/or KFS acct number
Coversheet Preparer	PROs Coversheet Preparer	Required	Required	Required	Access only to creat print coversheets; No access given to any documents
Dept PPS Processor	PROs PPS Processor	Required	Required	Required	Access to Payroll documents; restricted to levels determined by the Chartcode, org code and/or KFS acct number
PROS Administrators	PROs Administrator				Access granted to eDocs IT team and Gwendolyne Castro. Allows full access to all documents for all employees. Used for troubleshooting purposes and to verify the existence of documents
Global Access	PROS Global Access				Access granted to top level Enterprise Administrators and Risk Services (the Manager and Senior Risk Management Coordinator). Allows full access to all documents for all employees
HR Benefits	PROS HR Benefits	Required			Access granted to Benefits related documents; Restricted to Irvine or Orange campus
HR COMP & LR/ER	PROS Campus Central HR	Required			Access to HR Documents. Restricted only to Irvine and Orange campuses
HR Workers Comp	PROS Campus Central HR	Required			Access to HR Documents. Restricted only to Irvine and Orange campuses
HR Employment	PROS HR Talent & Comp	Required			Access to specific hiring and some HR documents; Restricted only to Irvine and Orange Campuses
UCIMC Administrators	PROS UCIMC Dept Admin	Required	Required	Required	Access to Licensing and training documents for Specific departments at UCIMC
UCIMC Benefits	PROS HR Benefits	Required			Access granted to Benefits related documents; Restricted to Irvine or Orange campus only
UCIMC Comp	PROS HR Talent & Comp	Required			Access granted to Hiring docs specified by UCIMC
UCIMC Global Access	PROS Global Access				Access granted to top level Enterprise Administrators; Allows full access to all documents for all employees
UCIMC Human Resources	PROS Campus Central HR	Required			Access to HR Documents. Restricted only to Irvine and Orange campuses
UCIMC LrEr	PROS HR Talent & Comp	Required			Access granted to Hiring docs specified by UCIMC.
UCIMC Talent ACQ	PROS HR Talent & Comp	Required			Access granted to Hiring docs specified by UCIMC.
N/A	PROS Subpoena Response	Required			New role created to provide direct access to all employees documents. Restricted to Orange or Irvine Campuses only.
N/A	PROS Record Manager				New role created to allow the records manager to confirm that all records are being disposed of properly per the UCOP Retentiton Schedule
N/A	PROS Editor				New Role to allow only 2 or 3 people the ability to amend document metadata in PROS (such as Employee
N/A	PROS Excluded Group	Required	Required	Required	New role that allows PROs admin to restrict other users access by excluding their access to a specific department
UCIMC AmWc	Not linked to a new role				Limited or no users assigned to this role
UCIMC OeL	Not linked to a new role				Limited or no users assigned to this role
User Administrator	Not linked to a new role				Limited or no users assigned to this role