

Document Name	PROs Admin	PROs Editor	PROs Records Manager	PROs Campus Payroll	PROs Campus Decentral HR	PROs PPS Processor	PROs Global Access	PROs Central HR	PROs HR Talent & Comp	PROs HR Benefits	PROs UCIMC Dept Admin
1042S	x	x	x	x			x				
1970's Retirement/DCP	x	x	x	x			x			x	
403B / DCP Documents	x	x	x	x			x				
Alternate Schedule Agreement	x	x	x		x		x	x			
Background Check	x	x	x		x		x	x	x		
BELI	x	x	x	x	x		x	x		x	
Beneficiary Forms	x	x	x	x			x			x	
Benefits Enrollment	x	x	x	x			x			x	
CANRA Forms	x	x	x		x		x	x			
Catastrophic Leave	x	x	x	x	x		x	x		x	
Commendations, Recognition & Awards	x	x	x		x		x	x	x		x
Community Care & Licensing	x	x	x		x		x	x	x		x
Comp. Time Agreement	x	x	x	x	x	x	x	x	x		
Confidentiality Agreement	x	x	x		x		x	x			
Counseling/Corrective Action Memos	x	x	x		x		x	x			
Database Maint Worksheet	x	x	x				x	x		x	
Deduction Forms	x	x	x	x			x	x			
Dep Care / Health FSA	x	x	x	x			x			x	
Department Disability Claims Statement	x	x	x		x	x	x	x		x	
Deposit Advice	x	x	x	x			x				
DMV Report (Pull Notice)	x	x	x		x		x	x			
Earnings Disposition	x	x	x	x			x				
Earnings Records Request	x	x	x	x			x				
Employment Agreements (includes Offer Letters)	x	x	x		x	x	x	x	x		
Equity Review/Increase	x	x	x		x	x	x	x	x		
Fee Waiver	x	x	x	x	x		x	x			
Financial Aid Award	x	x	x	x	x	x	x	x			
Garnishment & Child Support	x	x	x	x			x				
Grievance/Complaint Materials	x	x	x	x	x		x	x			
I-9	x	x	x	x	x		x	x			
Identification / Visa Documentation	x	x	x	x	x		x	x			
IDOC/PAFs	x	x	x	x	x	x	x	x		x	
Intercampus one-time pay	x	x	x	x	x	x	x	x	x		
Intercampus transfer	x	x	x	x	x		x	x	x	x	
Job Application	x	x	x		x	x	x	x	x	x	
Job Description	x	x	x		x		x	x	x	x	
Leave of Abs Docs	x	x	x	x	x		x	x		x	
Licenses/Certificates	x	x	x		x		x	x	x		x
Mandatory Reduction in Time /Pay & Layoff	x	x	x	x	x	x	x	x			
Medical Documentation (leaves, doctor release,	x	x	x		x	x	x	x		x	
Merit Documents	x	x	x	x	x	x	x	x	x		
Misc Payroll Worksheets/Reports	x	x	x	x			x				
Miscellaneous Personnel Documents	x	x	x		x		x	x			
Multi-form Hiring Form (temp doc type)	x		x	x							
Non-Records	x	x	x		x	x	x	x	x	x	x
Oath and Patent	x	x	x	x	x		x	x			
One-time Pay	x	x	x	x	x	x	x				
Out of Class Assignment/Pay	x	x	x		x	x	x	x	x		
Payroll Adjustment	x	x	x	x	x	x	x				
Performance Evaluation	x	x	x		x	x	x	x			x
Personal Data Forms	x	x	x	x	x	x	x	x			
Personnel Form Acknowledgement	x	x	x		x		x	x			
Position Not Covered by SS (UCRS 419)	x	x	x		x		x	x		x	
Reclass request & final decision	x	x	x		x	x	x	x	x		
Resume	x	x	x		x	x	x	x	x	x	
Retirement Buy-back	x	x	x	x			x			x	
Retirement Forms	x	x	x	x			x			x	
Rush Check	x	x	x	x	x	x	x	x			
Sep/Final Check	x	x	x	x			x				
Separation Documents	x	x	x		x	x	x	x		x	
Service Credit Verification	x	x	x	x	x	x	x	x		x	
Stipend	x	x	x		x	x	x	x	x		
Stop Payment Request	x	x	x	x			x				
Subpoena	x	x	x	x			x	x			

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Temporary Position/Assignment	x	x	x		x	x	x	x	x		
Time Reporting	x	x	x	x	x	x	x	x			
Timesheet	x	x	x	x	x	x	x	x			
Training and Education Records	x	x	x		x	x	x	x	x		x
Travel and Removal	x	x	x	x	x	x	x	x			
U.S. Savings Bonds	x	x	x	x			x				
UCIMC Competency Evaluation	x	x	x				x	x			x
UCIMC Health Clearance	x	x	x				x	x			
Voluntary Reduction in Time/Pay Agreements	x	x	x		x	x	x	x			
Voluntary Self ID for Disability	x	x	x		x		x	x			
W2- Printed record				x							
W2/W2c/duplicate W2	x	x	x	x			x				
W4	x	x	x	x			x				
Workers Comp forms	x	x	x		x	x	x	x		x	
Pre-2000	x						x				
UCIMC HR	x						x				x